



Rental Rules For Pratt Municipal Building

STATEMENT OF POLICY

The Common Council of the Town of Pratt, WV continues our past policy of making this Town Municipal Building facility available to responsible groups of individuals.

RULES

- 1) The use of nails, tacks, staples, tape, etc., will not be permitted to secure decorations.
- 2) All decorations must be removed prior to leaving the facility.
- 3) Plan and arrange in advance.
- 4) **THE SALE or POSSESSION OF ALCOHOL IS PROHIBITED.**
- 5) No gambling or games of chance will be permitted.
- 6) No assistance from town employees are provided.
- 7) Please provide your own plastic garbage bags and remove any trash. We have no facilities for garbage storage.
- 8) Furniture is not to be removed from the building at anytime.
- 9) The permittee agrees to be responsible for leaving the facility in a clean and satisfactory condition upon the conclusion of the event.
- 10) Building capacities are based on fire safety codes and are not to be exceeded for any reason.
- 11) The permittee hereby assures that all programs and activities implemented at the facility and aimed at the general public will be conducted on a non-discriminatory basis regardless of an individual's gender, race, color, or national origin.
- 12) Return the key to Pratt Water Works Company Office Employee.
- 13) Disclaimer. As part of the rental agreement, the Permittee agrees to hold the Permitter harmless, to release the Permitter from and to indemnify the Permitter against any and all claims or liability for any loss, damage or injury during the term of the permit.

RATES

\$30.00 min. for the first three hours, plus \$10.00 for each additional hour plus \$25.00 deposit.

Example: \$30 min.
 \$10 fourth hour
 \$25 deposit (to be refunded after building is checked)
 \$65 TOTAL COLLECTED